


OQ-Analyst Administration Methods

| | PDA | Netbook | Kiosk | Manual Entry (10-Key) | Custom - WSI InsertQuestionnaire |
|--------------------------|--|--|--|---|---|
| Description | Handheld PDAs using OQ Analyst Pocket PC Edition | Small laptop using OQ Analyst Netbook Software | Computer Terminal or Touch-screen setup in waiting area | Paper administration with manual data entry by clerical staff | Custom administration with raw data sent to OQ Analyst for reports |
| Hardware | Windows Mobile PDA (PALM not supported) | HP Mini, Asus Eee PC, or Dell Mini recommended | Desktop, Terminal, or Tablet PC and an active Internet connection | Standard PC, Uses same paper forms as scanner method | Can use any custom hardware setup (PDA, PC, Tablet) |
| Software | Microsoft Compact .Net Framework, OQA PDA Software, Microsoft ActiveSync (Optional) | Windows XP or Windows 7 (Any version) | Internet Explorer or other web browser | Internet Explorer or other web browser | Uses custom software and OQA Web Service Interface (WSI) API |
| Estimate Equipment Costs | \$300 - \$450 for HP iPAQ PDA (Wireless or using desktop cradle) | \$300-\$400 depending on model and configuration | None using existing, \$1700 WebDT Tablet, \$600 Dell Touch-screen | None when using existing computer hardware | Unknown (Requires software development work by your IT Staff) |
| Volume | Recommend 1 PDA for every 5 clinicians at a clinic location. Can be used in offline mode | Recommend 1 Netbook for every 5 clinicians at a clinic location. Can be used in offline mode | Recommend 1-3 kiosks setup per clinic location depending on volume | Requires 1-5 minutes per questionnaire to enter data manually | Allows administration to be streamlined into existing IT systems and current intake process |



- PDA Setup (15 Minutes):

- Download software directly to device using Internet Explorer on PDA
- PDA Kiosk software can be used to lockdown the device
- See documentation site for more information on PDA setup

- Netbook Setup (15 Minutes):

- Download software directly to device using Internet Explorer or copy files from network or USB flash drive.
- Use Windows Group Policy or replacement shell to lockdown device
- See documentation site for more information.

NOTE: The Netbook software is based on the PDA software, so the PDA documentation has more information as well.

- Kiosk Setup for Desktop, Laptop, or Netbook (15 Minutes):

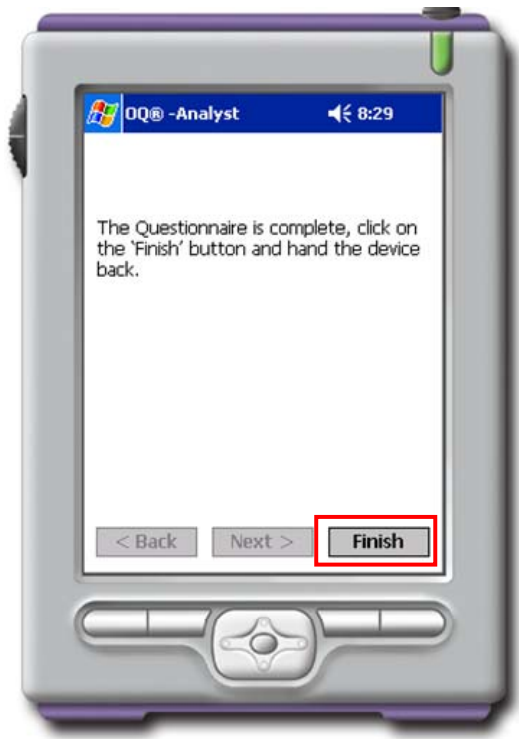
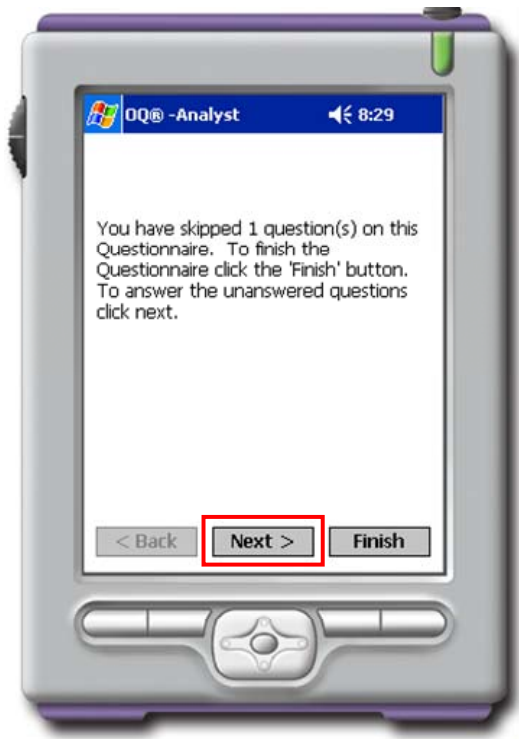
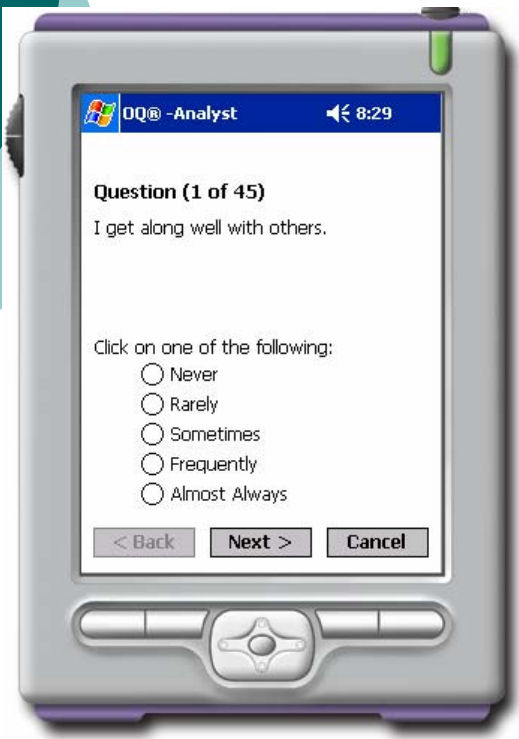
- Setup computer terminal to be used as Kiosk computer
- Use Windows Group Policy or replacement shell to lockdown device
- See documentation site for more information on Kiosk setup

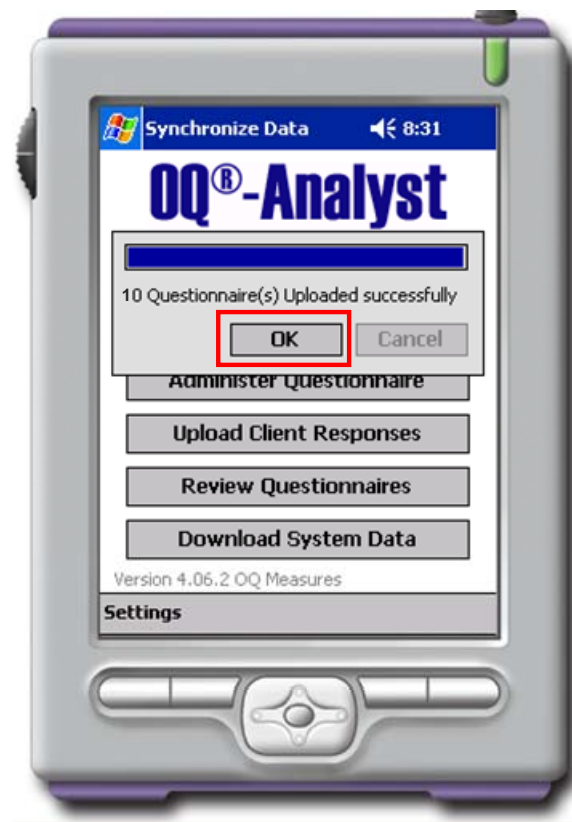
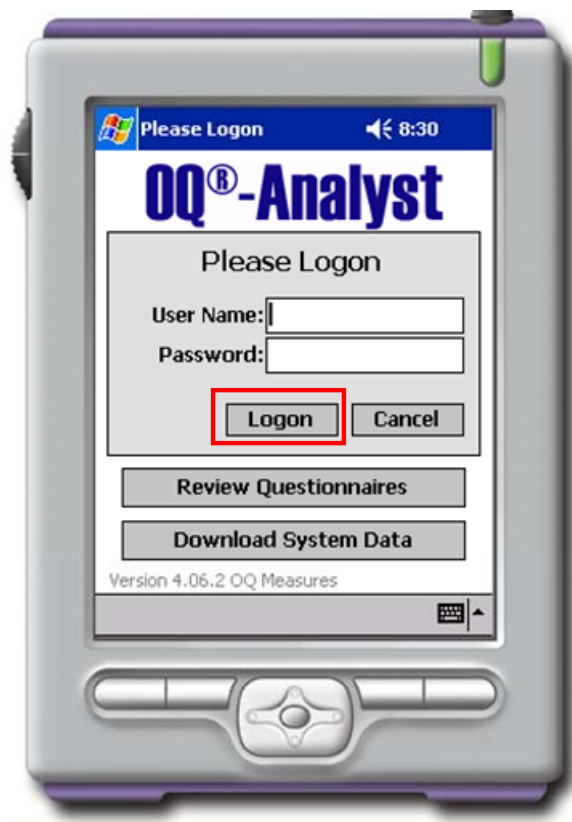
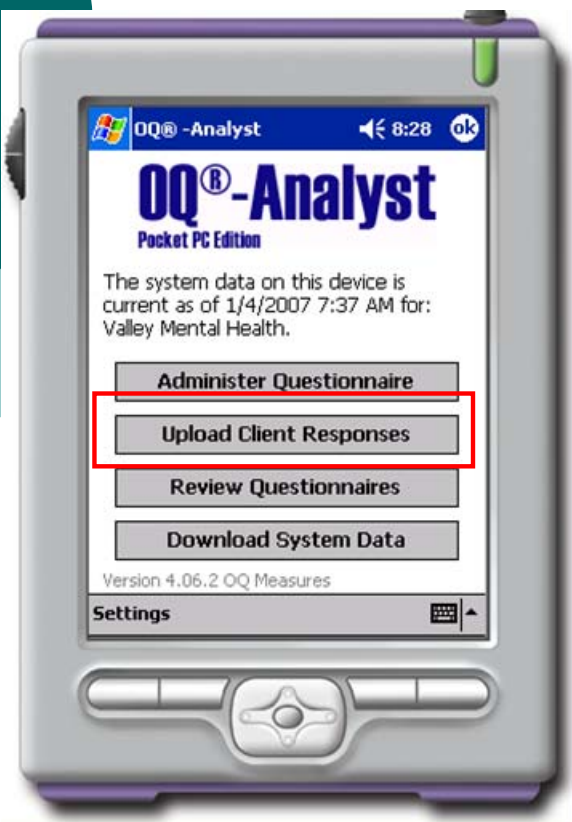
NOTE: Kiosk requires active network connection and Internet Explorer

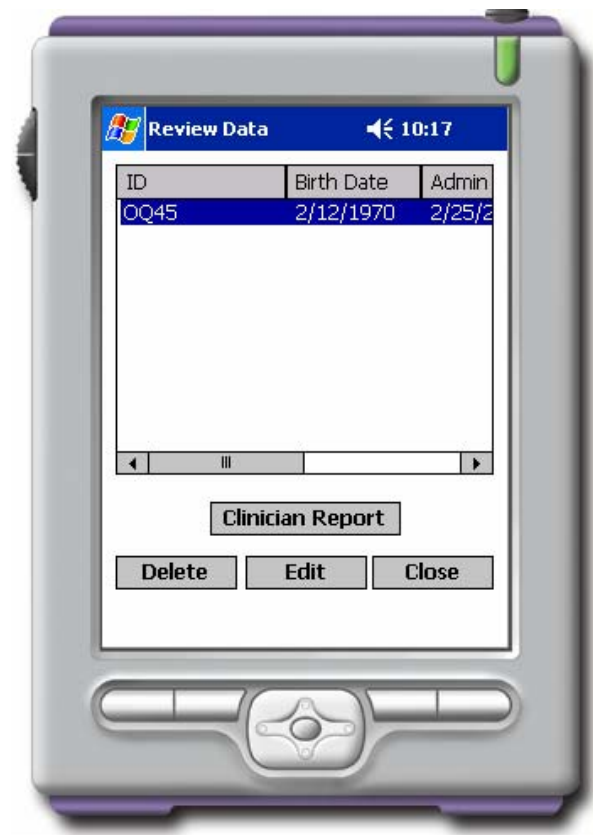
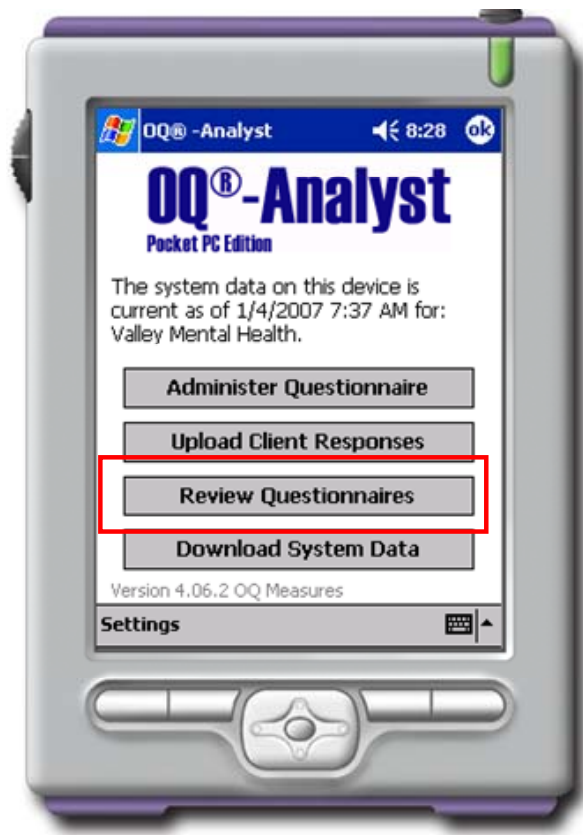
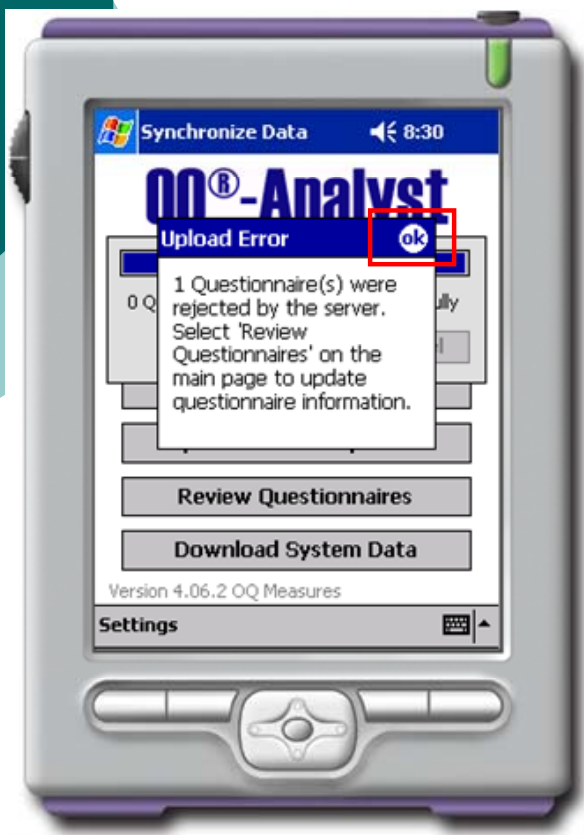
PDA / Netbook Administration



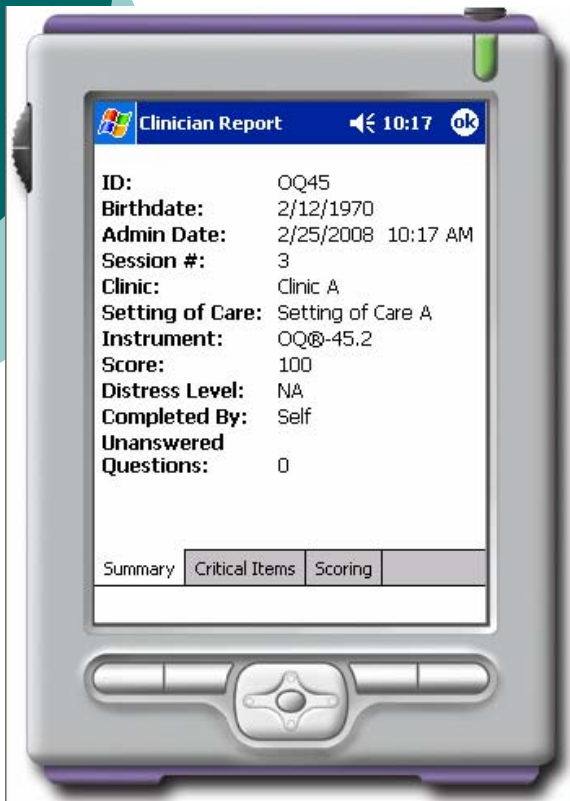
PDA Administration screenshots are shown above, but the Netbook administration software is very similar and uses the same administration process. PDA software requires a Windows Mobile based device. Netbook requires Windows XP or 7.







PDA / Netbook Clinician Report (Offline)



Paper and Pencil Administration

Client Search

Questionnaire Options
 To review questionnaires, please enter a last name, partial last name, or medical record number.
 To review questionnaires please search for one of the following:
 • Last Name - i.e. searching for Jones will return all questionnaires for Jones.
 • Partial Last Name - i.e. searching for Sm will return all questionnaires for Jones, Smith, and Smedley.
 • Medical Record Number - i.e. searching for a specific medical record number will return all questionnaires for that patient.
 Once the list at the left contains clients then select a client.

Currently Selected Client:
 Name: **NA**
 Med Record #: **NA**
 Birth Date: **NA**
 Gender: **NA**
 Default Instrument: **NA**

Questionnaire Scan Forms:
[ASC English](#)
[ASC Spanish](#)
[BPRS English](#)
[OQ-45.2 English](#)
[OQ-45.2 Spanish](#)
[OQ-30.2 English](#)
[OQ-30.2 Spanish](#)
[SOQ-2.0 English](#)
[SOQ-2.0 Spanish](#)
[YQQ-2.01 English](#)
[YQQ-2.01 Spanish](#)
[YQQ-2.01 Self Report English](#)
[YQQ-2.01 Self Report Spanish](#)
[YQQ-30.2 English](#)
[YQQ-30.2 Spanish](#)
[YQQ-30.2 Self Report English](#)

Outcome Questionnaire (OQ®-45.2) Name: _____ Date: ____/____/____

Never Rarely Sometimes Frequently Always
 0 1 2 3 4

1. I get along well with others..... 0 0 0 0 0
 2. I tire quickly..... 0 0 0 0 0
 3. I feel no interest in things..... 0 0 0 0 0
 4. I feel stressed at work/school..... 0 0 0 0 0
 5. I blame myself for things..... 0 0 0 0 0
 6. I feel irritated..... 0 0 0 0 0
 7. I feel unhappy in my marriage/significant relationship..... 0 0 0 0 0
 8. I have thoughts of ending my life..... 0 0 0 0 0
 9. I feel weak..... 0 0 0 0 0
 10. I feel fearful..... 0 0 0 0 0
 11. After heavy drinking, I need a drink the next morning to get going. (If you do not drink, mark "never")..... 0 0 0 0 0
 12. I find my work/school satisfying..... 0 0 0 0 0
 13. I am a happy person..... 0 0 0 0 0
 14. I work/study too much..... 0 0 0 0 0
 15. I feel worthless..... 0 0 0 0 0
 16. I am concerned about family troubles..... 0 0 0 0 0
 17. I have an unfulfilling sex life..... 0 0 0 0 0
 18. I feel lonely..... 0 0 0 0 0
 19. I have frequent arguments..... 0 0 0 0 0
 20. I feel loved and wanted..... 0 0 0 0 0
 21. I enjoy my spare time..... 0 0 0 0 0
 22. I have difficulty concentrating..... 0 0 0 0 0
 23. I feel hopeless about the future..... 0 0 0 0 0
 24. I like myself..... 0 0 0 0 0
 25. Disturbing thoughts come into my mind that I cannot get rid of..... 0 0 0 0 0
 26. I feel annoyed by people who criticize my drinking (or drug use). (If not applicable, mark "never")..... 0 0 0 0 0
 27. I have an upset stomach..... 0 0 0 0 0
 28. I am not working/studying as well as I need to..... 0 0 0 0 0
 29. My heart pounds too much..... 0 0 0 0 0
 30. I have trouble getting along with friends and close acquaintances..... 0 0 0 0 0
 31. I am satisfied with my life..... 0 0 0 0 0
 32. I have trouble at work/school because of drinking or drug use. (If not applicable, mark "never")..... 0 0 0 0 0
 33. I feel that something bad is going to happen..... 0 0 0 0 0
 34. I have sore muscles..... 0 0 0 0 0
 35. I feel afraid of open spaces, of driving, or being on buses, subways, and so forth..... 0 0 0 0 0
 36. I feel nervous..... 0 0 0 0 0
 37. I feel my love relationships are full and complete..... 0 0 0 0 0
 38. I feel that I am not doing well at work/school..... 0 0 0 0 0
 39. I have too many disagreements at work/school..... 0 0 0 0 0
 40. I feel something is wrong with my mind..... 0 0 0 0 0
 41. I have trouble falling asleep or staying asleep..... 0 0 0 0 0
 42. I feel blue..... 0 0 0 0 0
 43. I am satisfied with my relationships with others..... 0 0 0 0 0
 44. I feel angry enough at work/school to do something I might regret..... 0 0 0 0 0
 45. I have headaches..... 0 0 0 0 0

Instructions:
 Looking back over the last week, including today, help us understand how you have been feeling. Read each item carefully and fill the circle completely under the category which best describes your current situation. For this questionnaire, work is defined as employment, school, housework, volunteer work, and so forth.

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 WEB: WWW.OQFAMILY.COM
 TOLL-FREE: 1-888-561-SCORE (1-888-567-7673)
 FAX: 1-866-424-9720

PDF forms for all instruments are available under "Administer Questionnaire" -> "New Questionnaire" Tab and can be printed for clients to complete using Paper/Pencil

Kiosk Administration

OQ® Analyst
Kiosk Logon

Medical Record Number:

Birth Date: (MM/DD/YYYY)

Kiosk login screen

OQ® Analyst
Kiosk Logon

Administration Date: 2/21/2008

Instrument: ▼

Setting of Care: ▼

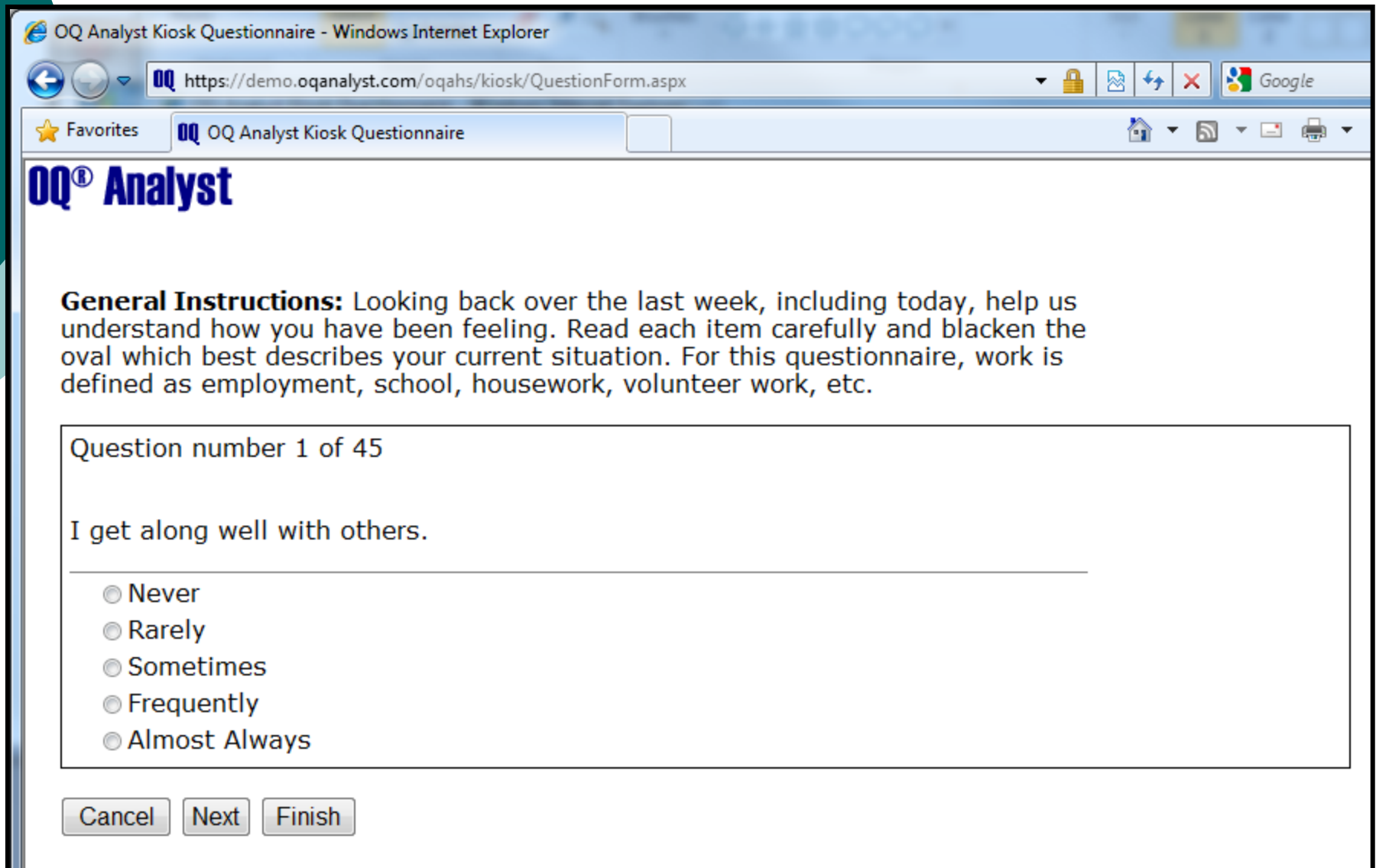
Outpatient Inpatient

Administration Settings

<HTTPS://Demo.OQAnalyst.Com/OQAHS/Kiosk/>

- Does not require an employee login to OQ Analyst, No client data is visible.
- Access using Internet Explorer on a Desktop, Laptop, Tablet, or Netbook
- Use Active Directory Group Policy or alternate shell to lock down machine.
- Use IE Kiosk mode or Fullscreen to hide Address Bar and toolbars.

Kiosk Administration



The screenshot shows a Windows Internet Explorer browser window titled "OQ Analyst Kiosk Questionnaire". The address bar displays the URL "https://demo.oqanalyst.com/oqahs/kiosk/QuestionForm.aspx". The browser's Favorites bar shows a single entry for "OQ Analyst Kiosk Questionnaire". The main content area features the "OQ Analyst" logo in blue. Below the logo, a section titled "General Instructions" provides guidance: "Looking back over the last week, including today, help us understand how you have been feeling. Read each item carefully and blacken the oval which best describes your current situation. For this questionnaire, work is defined as employment, school, housework, volunteer work, etc." The main question area is enclosed in a large rectangular box and contains the text "Question number 1 of 45" followed by the statement "I get along well with others." Below this statement is a horizontal line, and underneath that line are five radio button options: "Never", "Rarely", "Sometimes", "Frequently", and "Almost Always". At the bottom of the page, there are three buttons: "Cancel", "Next", and "Finish".

OQ Analyst Kiosk Questionnaire - Windows Internet Explorer

https://demo.oqanalyst.com/oqahs/kiosk/QuestionForm.aspx

OQ Analyst Kiosk Questionnaire

OQ Analyst

General Instructions: Looking back over the last week, including today, help us understand how you have been feeling. Read each item carefully and blacken the oval which best describes your current situation. For this questionnaire, work is defined as employment, school, housework, volunteer work, etc.

Question number 1 of 45

I get along well with others.

Never

Rarely

Sometimes

Frequently

Almost Always

Cancel Next Finish

OQ Analyst Documentation

- Links at bottom of Home Page:

- <https://demo.oqanalyst.com/oqahs/files>

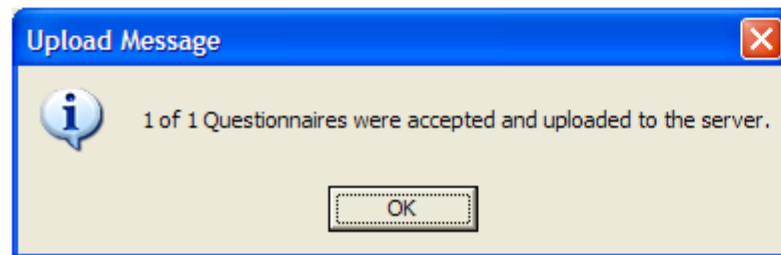
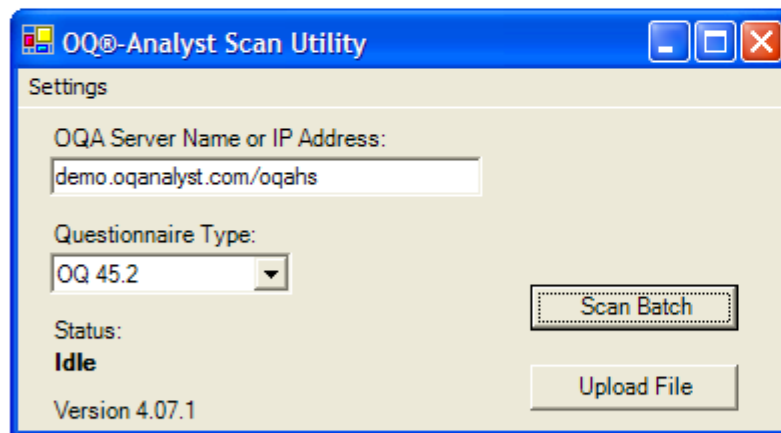
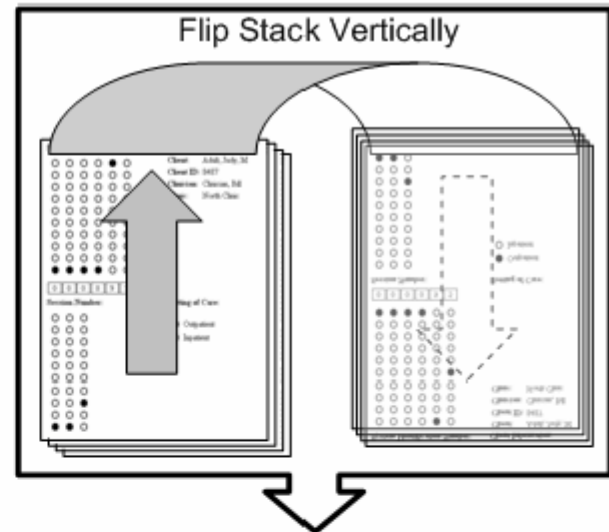
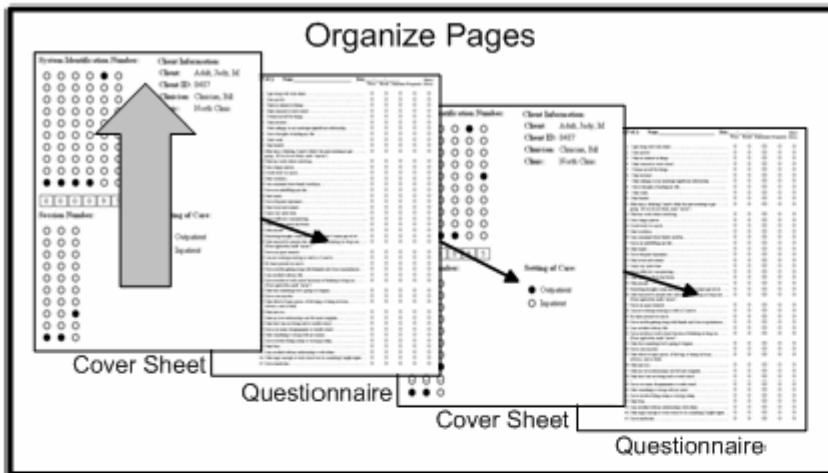
- General Information
- Implementation
- Kiosk
- PDA/Netbook
- Training
- User Guides
- WSI (Import/Export)

Announcements and Links

- 09/06/2007 - [OQ-AHS Overview](#)
- 09/05/2007 - [OQ-AHS Instrument Overview](#)
- 09/04/2007 - [OQ-AHS Quick Start User Guide](#)
- 03/26/2007 - [OQ-AHS Documentation site](#)

OQ Analyst Documentation Listing

- files - 1 files, 6 directories, 12311 KB total.
 - **General Information** - 7 files, 1622 KB total.
 - [OQ Analyst - Equipment Specifications 2008JAN18.pdf](#) - 24 KB
 - [OQ Analyst - System Overview 2007OCT08.pdf](#) - 248 KB
 - [OQ Analyst New PDA Models 2007APR30.pdf](#) - 32 KB
 - [OQ-AHS Instrument List 2007SEP05.pdf](#) - 79 KB
 - [OQAHS Administration Methods Screenshots 2008JUL31.pdf](#) - 976 KB
 - [OQAnalyst All Feedback Reports 2006JUNE28.pdf](#) - 202 KB
 - [OQAnalyst Initial Feedback Reports 2006AUG08.pdf](#) - 62 KB
 - **Implementation** - 3 files, 1 directories, 195 KB total.
 - [Draft Administering the OQ FAQ's.doc](#) - 28 KB
 - [Draft Clinical Benefits of the OQ FAQ's.doc](#) - 30 KB
 - [OQA Draft Implementation Guide 2007APR19.doc](#) - 135 KB
 - **PDA** - 4 files, 1 directories, 120 KB total.
 - [OQ Analyst New PDA Models 2007APR30.pdf](#) - 32 KB
 - [OQ-AHS PDA Administration Guide 2007JUN19.pdf](#) - 15 KB
 - [OQ-AHS PDA Installation Instructions Generic 2008APR07.pdf](#) - 28 KB
 - [PDA Kiosk Setup 2008JUL17.pdf](#) - 43 KB
 - **Training** - 4 files, 1 directories, 4734 KB total.
 - [Online Training and Orientation video URL.html](#) - 0 KB
 - [OQAHS Clinician Staff Training 2008APR30.pdf](#) - 1696 KB
 - [OQAHS IT Staff Training Generic 2008FEB28.pdf](#) - 1526 KB
 - [OQAHS User Training GENERIC 2008JUL31.pdf](#) - 1511 KB
 - **User Guides** - 4 files, 1 directories, 3993 KB total.
 - [OQ-AHS Quick Start User Guide 2007JAN23.pdf](#) - 232 KB
 - [OQ-AHS Security System Chart 2008MAR17.pdf](#) - 50 KB
 - [OQ-AHS Security System Overview 2007MAR26.pdf](#) - 46 KB
 - [OQ-AHS Full Users Guide 200612.pdf](#) - 3657 KB
 - **WSI** - 6 files, 1 directories, 1644 KB total.
 - [OQ Analyst - WSI Full Manual V2 2007OCT24.pdf](#) - 132 KB
 - [OQ Analyst - WSI Specifications V2 2007MAY15.pdf](#) - 112 KB
 - [OQ Analyst - WSI Summary \(README FIRST\) V2 2008APR18.pdf](#) - 80 KB
 - [OQ-Analyst - Direct Pages 2008SEP19.pdf](#) - 67 KB
 - [OQ Analyst Raw WSI Overview And Examples 2008MAY08.pdf](#) - 1249 KB



Manual Administration with 10-Key

Questionnaire Detail

Session number:

Date:

Clinic:

Setting of care:

Outpatient Inpatient

| Number | 0 - Never | 1 - Rarely | 2 - Sometimes | 3 - Frequently | 4 - Almost Always | Question |
|--------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|---|
| 1 | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | I have trouble falling asleep or staying asleep. |
| 2 | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | I feel no interest in things. |
| 3 | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | I feel stressed at work, school or other daily activities. |
| 4 | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | I blame myself for things. |
| 5 | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | I am satisfied with my life. |
| 6 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | I feel irritated. |
| 7 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | I have thoughts of ending my life. |
| 8 | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | I feel weak. |
| 9 | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | I find my work/school or other daily activities satisfying. |
| 10 | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | I feel fearful. |
| 11 | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | I use alcohol or a drug to get going in the morning. |
| 12 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | I feel worthless. |
| 13 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | I am concerned about family troubles. |

Available under "Administer Questionnaire" -> "New Questionnaire" Tab